

**Minutes of the Meeting of Husthwaite Parish Council held on
Tuesday 16th May 2023 in Husthwaite Village Hall**

Present: C. Fenwick (Chair), S. Aspinall, C. Colton, J. Hampshire, E. Smith.

In Attendance: County Councillor A Baker, Parish Council Clerk.

1. **Apologies:** C. Nichols (attending Governors Meeting), H. Pilcher.

Declarations of Interest: NONE.

2. **Minutes of the previous meeting:** The minutes of the last Parish Council meeting held on 14 March were approved and signed as a true record.

3. **Matters Arising:**

3.1 **25 Year Environmental Plan:** Nothing further to report at this time.

3.2 **Bus Stop Sign at the top of The Nookin:** Mary Welch has agreed to mark the bus stop with a pole, sign and timetable which will be relevant for both sides of the road. This will be completed once residents opposite the village hall have been informed.

3.3 **Updating the 2006 Parish Plan:** The Steering Group are intending to hold a launch event on 16/17 September in the Village Hall in an attempt to attract more people to participate in developing the Neighbourhood Plan. **Action: SA**

3.4 **Lime Tree on the Village Green:** Keith Gittens has offered to take samples of the root from the base of the tree and some of the infected bark to be sent for testing through Forest Research. The PC offered to cover any costs involved. **Action: KG**

3.5 **Communications Policy:** C Nichols has drafted a document containing Councillors' comments on the Consultation paper which will be circulated for discussion at the next PC meeting. **Action: All**

3.6 **High Voltage Upgrade Works - Low Street:** Hambleton DC has acknowledged receipt of the signed Wayleave agreement and Northern Powergrid has confirmed that work on the undergrounding of power cables will start between 3 July and 26 July.

3.7 **Civility & Respect Model Councillors - Officers Protocol:** It was agreed to adopt this policy with immediate effect.

3.8 **Commonwealth War Graves Commission - Request to install signs:** The Commonwealth War Graves Commission has agreed to install the signs at the next grave maintenance inspection.

3.9 **Replacement of Defibrillator Pads:** The defibrillator pads have been replaced in the Village Hall public access defibrillator.

3.10 **King Charles III Cypher mugs:** CF will order a mug for all under 18's in the village who have requested one. **Action: CF**

4. **Matters that have arisen between meetings:**

4.1 **NYC Code of Conduct:** The Chair has circulated this for all to read and proposed that it is adopted at the next meeting. **Action: All**

4.2 **Coronation Seat:** A suggestion from the Village Trust to erect a new seat near to the trig point on Beacon Banks was discussed. Michael Graham has confirmed that the AONB will be able to assist and CC agreed to liaise with Andrew and Michael on this. **Action: CC**

4.3 **Local Parish Forum Meeting:** The next meeting is to be held on 14 June in Wass Village Hall and CC and JH agreed to attend. **Action: CC & JH**

5. The new email address for planning at NYC is planning.ham@northyorks.gov.uk.

5.1 **The following planning applications have been received**

23/00954/FUL - Flower O' May, The Nookin, Husthwaite - Building works to a commercial unit. The Parish Council had **NO OBJECTIONS** to the application as long as access to public footpaths and bridleways is maintained at all times. Furthermore, the Parish Council would like to see

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passing places installed along the long access lane / bridleway if there is to be a significant increase in two-way traffic visiting the site.

23/00966/CAT - Tenter Close, Gibbet Hill, Husthwaite - Works to fell two trees in a Conservation Area. The Parish Council had **NO OBSERVATIONS**.

5.2 The following planning applications have been approved:

22/01196/FUL - The Woodyard, Amplecarr, Husthwaite - Change of use of agricultural land for the siting of an agricultural workers mobile home.

23/00075/FUL - 1 Castle Cottage, Low Street, Husthwaite - Demolition of single storey rear extension, construction of single storey replacement rear extension, replacement windows and internal alterations. Installation of two roof windows into existing roof slope.

23/00287/FUL - Stonewold, The Nookin, Husthwaite - Erection of a rear elevation oak framed conservatory replacing existing conservatory.

23/00438/MPN - Flower O'May, The Nookin Husthwaite - Prior Approval NOT Required.

5.3 The following planning applications have been refused:

23/00319/OUT - Land to the south of Prospect Cottages - Outline application with some matters reserved for 4no. dwellings.

5.4 An appeal has been made to the Secretary of State against the decision of HDC's refusal to grant planning permission on the following -

21/01579/FUL - Land south of Spring Garth - Development of 8 dwellings, access road and associated infrastructure.

22/01469/OUT - Land to the south of Prospect Cottages - Outline application for 22 dwellings with all matters reserved except access

5.5 Ryedale Cottage, Low Street has been renamed Martlets.

6. Finance Report:

6.1 Current Account:

Cheques / Monies Out

8.03.23	8.00	-	Bank Charges 15 Jan - 14 Feb
14.03.23	150.00	101059	Husthwaite Village Hall Filter Coffee Machine
14.03.23	25.00	101060	YLCA - Neighbourhood Planning Webinar
14.03.23	25.00	101061	Petty Cash
24.03.23	275.00	-	Transfer to Cemetery Account (£200 + £75)
5.04.23	8.00	-	Bank Charges 15 Feb - 14 Mar
TOTAL	491.00		

Cheques / Monies In

28.4.23	4000.00	NYC Precept
29.4.23	50.00	NE Wayleave
TOTAL	4050.00	

Statement Balance on 2 May 2023 - **£17420.84**

Payments to be agreed:

YLCA Annual Subscription - £140.00

ICO Data Protection Fee - £40.00

Play Inspection Co - Annual Inspection - £87.54 (inc. £14.54 VAT)

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TRIMBO - Defibrillator Pads - £67.49 (inc. £11.25 VAT)

Husthwaite Newsletter - £400

6.2 Cemetery Extension Fund:

Cheques / Monies In

15.3.23	9.63	Interest
24.3.23	275.00	Transfer from Current Account
15.4.23	12.59	Interest

297.22

Statement Balance on 15 April 2023 - **£11492.69**

6.3 Annual Governance Statement 2022/23: The Annual Internal Audit Report was received and noted, and the Annual Governance Statement was agreed and approved by the Council and signed by the Chair.

6.4 Accounting Statements 2022/23: The Accounting Statements, Explanation of Variances and Bank Reconciliation were approved by the Council and signed by the Chair / Responsible Financial Officer.

6.5 Certification of Exemption from External Audit 2022/23: As Husthwaite Parish Council is classed as a smaller authority with a gross annual income and expenditure under £25,000 and we meet the qualifying criteria set out in the Certificate of Exemption, it was agreed that there is no requirement for us to have a limited assurance review.

6.6 Approval of Publication of Documents required by the Accounts and Audit Regulations: It was confirmed that the Certificate of Exemption, Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, Explanation of Variances, Bank Reconciliation and Notice of Public Rights will be published on the Parish Council section of Husthwaite website as required. The Exercise of Public Rights will take place between Monday 5th June and Friday 14th July 2023. **Action: CF**

7. Circulated Items that may be of interest to the Council: NONE.

8. Reports from Council Representatives:

Bier House: Once consolidation of the village hall storage has taken place CC will investigate the site of the water penetration. **Action: CC**

Communications: SA will circulate the May planning up-date. **Action: SA**

Highways: The road to Easingwold via Acaster was resurfaced recently but is having to be re-done in the near future.

Neighbourhood Watch: Nothing to report.

Police: Nothing to report.

Public Footpaths: A complaint regarding the footpath between the church and Elphin Bridge being ploughed has now been resolved.

Recreation Area: The recent inspection highlighted concerns about the condition of the monkey bars and summersault bars. CF will contact Image Playgrounds to request a quote for repair. **Action: CF**

Councillors also discussed damage caused by a motor vehicle and agreed to order a 'No motor vehicles beyond this point' sign. **Action: CF**

Street Lighting: All streetlights were confirmed as working on 15 May 2023.

Village Hall: The Village Hall storage extension is now complete. The Coronation Committee was successful in obtaining £300 from the locality budget towards the Coronation celebrations and

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will submit the claim form directly. An Open Gardens event will take place on 27/28 May and CF will request that the village grass is cut before this date.

Village Website:

YLCA:

9. **Reports from County Councillor:** A Baker reported that Sutton Bank will be closed from 10 - 17 September for annual maintenance, Scarborough will host Armed Forces day on 24 June and Local Councillors will hold surgeries in Thirsk on 1 June and in Easingwold on 9 June.
10. **Date & Time of next Meeting:** The next meeting will be held on Tuesday 18 July 2023 in the Village Hall at 7pm.

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