

**Minutes of the Meeting of Husthwaite Parish Council held on
Tuesday 17th May 2022 in Husthwaite Village Hall**

Present: C. Fenwick (Chair), S. Aspinall (SA), C. Colton (CC), E. Smith (ES).

In Attendance: 2 parishioners, District Councillor Philippa James, County Councillor Alyson Baker.

1. **Apologies:** J. Hampshire (ill), C. Nichols (working).

Declarations of Interest: NONE

2. **Minutes of the previous meeting:** The minutes of the last parish council meetings on 15 March and 12 April were approved and signed as a true record.

3. **Matters Arising:**

3.1 **25 Year Environmental Plan:** KG reported that the grass-cutting contractors had cut the whole of the Recreation Area on their last visit. CF agreed that this was not the approved cutting regime and confirmed that she would resend the plan to Farm & Land Services for future reference. **Action: CF**

3.2 **Position of Clerk to Husthwaite Parish Council:** There has been no interest shown to date, so the post will be re-advertised in the village newsletter and on the noticeboard. **Action: CF**

3.3 **HDC Making a Difference Grant:** Pavescape Sports Surfaces completed the painting of the court on Saturday 19 March and CF has submitted the grant claim form which Hambleton District Council has approved.

3.4 **The Queen's Platinum Jubilee:** The PC previously agreed to fund a commemorative item for all village children and, to ensure no-one is missed from the distribution, CF will place an article in the newsletter asking parishioners to forward the name and age of every person in their household under the age of 18 to the PC e-mail. **Action: CF**

3.5 **Bus Stop Sign:** No response has been received from NYC, but Alyson offered to enquire on our behalf if we send her the details and photographs of the area in question. **Action: CF**

3.6 **Updated Parish Plan:** SA and CN plan to organise a workshop event in the Village Hall to gauge interest in creating a steering group to update the 2006 plan. **Action: SA / CN**

4. **Matters that have arisen between meetings:**

4.1 **Co-option of Councillor to fill the vacant position:** An advertisement will be placed in the Husthwaite Newsletter and on the Parish Council Noticeboard asking interested persons to apply in writing before the next meeting. **Action: CF**

4.2 **Husthwaite Primary School Boundary Fence:** Executive Headteacher, Fiona Bennett, has informed the Parish Council that the Primary School intend to install a more substantial fence between the Recreation Area and the School to enhance safeguarding and deter trespassers. The 1.8m high green PVC-coated metal V-mesh fence, similar to that erected around the MUGA, is a big outlay for our small rural school so the PC agreed to donate £600 from the recent Community Infrastructure Levy payment towards the cost. **Action: CF**

4.3 **North Yorkshire Police, Fire & Crime Commissioner meeting:** CC offered to attend the Zoom meeting on 26th May at 18:30. **Action: CC**

5. **Planning Matters:**

5.1 **The following planning applications have been received:**

22/00966/FUL - Carlbury, Low Street, Husthwaite - Demolition of existing garage / store outbuilding and construction of new garage / annex extension - The Parish Council had No Observations on the application.

22/00993/CAT - Tenter Close, Gibbet Hill, Husthwaite - Works to fell trees in a conservation area - The Parish Council had No Observations on the application.

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22/01025/DPN - Garages 1-4 adjacent to 16 Prospect Cottages - Application to determine if prior approval is required for the proposed demolition of a single storey building containing 4no garages - Due to the shortage of parking spaces within Prospect Cottages, the Parish Council have No Objections to this proposal as long as the area will still be allocated for car-parking.

5.2 The following planning applications have been approved:

22/00357/CAT - Colton House, High Street, Husthwaite - Works to fell a tree in a Conservation Area.

22/00638/CAT - St Nicholas Church, High Street, Husthwaite - Works to fell a Blue Atlantic Cedar tree in a Conservation Area.

22/00658/CAT - Walnut House, The Nookin, Husthwaite - Works to fell two trees (Holly and Silver Birch) in a Conservation Area.

5.3 The following planning applications have been withdrawn:

21/00115/REM - OS Field 8464, Highthorne Lane, Husthwaite - Application for approval of reserved matters.

21/00886/MRC - OS Field 8464, Highthorne Lane, Husthwaite - Variation of Conditions.

21/02145/FUL - Woodhouse Grange Farm, Raper Lane, Husthwaite - Construction of steel frame portal building for agricultural use.

5.4 Registration of new property

The new property to the rear of Bank Cottage has been named Lily Cottage.

6. Finance Report:

6.1 Current Account:

Cheques / Monies Out

8.03.22	9.00	-	Bank Charges 15.01.22 - 14.02.22
22.03.22	5460.00	101037	Pavescape Sports Services - MUGA Painting (inc 910.00 VAT)
22.03.22	26.60	101038	Printing.com - Woolpots Solar Farm Flyer
5.04.22	8.00	-	Bank Charges 15.02.22 - 14.03.22
1.05.22	139.00	101039	YLCA - Annual Subscription
1.05.22	40.00	101040	Information Commissioner
1.05.22	83.40	101041	Play Inspection Co - Annual Inspection (inc 13.90 VAT)
6.05.22	10.00	-	Bank Charges 15.03.22 - 14.04.22
TOTAL	5766.00		

Cheques / Monies In

14.04.22	2273.09	HMRC - VAT Refund
20.04.22	2192.00	HDC MAD Grant - MUGA Repainting
29.04.22	3750.00	HDC Precept - 1 st Instalment
9.05.22	1831.50	CIL Contribution - Lily Cottage
TOTAL	10046.59	

Statement Balance at 15 May 2022 - £25231.81

Balance at 17 May 2022 - £24942.81 (including £11134.88 Cemetery monies)

Payments to be agreed:

Husthwaite Village Hall - New Ladders - £142.80

AJ Gallagher Insurance Brokers - Annual Insurance - £1085.54

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Husthwaite CE Primary - Donation from CIL for new fencing - £600

6.2 Recreation Area Account:

Cheques / Monies In

15.03.22	.03	Interest
15.04.22	.06	Interest
15.05.22	.05	Interest
	.14	

Statement Balance at 15 May 2022 - £1308.16

It was noted that the money in this account was earmarked for the MUGA repainting so, as this task is now completed, councillors agreed to rename the account Cemetery Extension Fund and transfer monies from the current account to keep the £11134.88 separate. **Action: CF**

6.3 New Bank Account: CF will continue to research free banking options for the PC. **Action: CF**

6.4 Annual Governance Statement 2021/22: The Annual Internal Audit Report was received and noted, and the Annual Governance Statement was agreed and approved by the Council and signed by the Chair.

6.5 Accounting Statements 2021/22: The Accounting Statements, Explanation of Variances and Bank Reconciliation were approved by the Council and signed by the Chair / Responsible Financial Officer.

6.6 Certification of Exemption from External Audit 2021/22: As Husthwaite Parish Council is classed as a smaller authority with a gross annual income and expenditure under £25,000 and we meet the qualifying criteria set out in the Certificate of Exemption, it was agreed that there is no requirement for us to have a limited assurance review.

6.7 Approval of Publication of Documents required by the Accounts and Audit Regulations: It was confirmed that the Certificate of Exemption, Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, Explanation of Variances, Bank Reconciliation and Notice of Public Rights will be published on the Parish Council section of Husthwaite website as required. The Exercise of Public Rights will take place between Monday 20th June and Friday 29th July 2022. **Action: CF**

7. Circulated Items that may be of interest to the Council:

YLCA are running 'Off to a Flying Start' training sessions for new Councillors on 28th and 29th June 2022. Councillors agreed that this would be a good opportunity for everyone and CC offered to book a place on both parts of the courses. **Action: CC**

8. Reports from Council Representatives:

HDC Parish Liaison Meeting: The last meeting was cancelled due to Coronavirus restrictions.

Highways: Surface dressing on Hightorne Lane has been completed this week.

Neighbourhood Watch: Nothing to report.

Public Footpaths: The footpaths around Baxby Mill are extremely overgrown with nettles and thorn thicket. CF will ask NY Paths if they are cutting the footpaths this year but John Law has offered to strim them with the PC strimmer if no-one is available to do the work. **Action: CF**

Recreation Area: Image Playgrounds have submitted a quote for the repairs to equipment in the Adventure Area and Fitness Trail. Following careful consideration, Councillors agreed to ask them to complete the most urgent work on the Balance Beam and Basket Swing which was classed as Moderate Risk on the recent Annual Inspection. The remaining works will be completed when funds are available. A 'NO MOTOR VEHICLES ALLOWED' sign has been ordered for the entrance. **Action: CF**

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Street Lighting: Street light number 8 in Low Street is beyond repair and a new pole bracket and lantern have been ordered by HDC.

Village Hall: The Village Hall has purchased a small ladder to replace the unsafe wooden one.

Bier House: CC has asked Grant Roofing to replace the piece of guttering that fell from the Bier House and they will complete the task when next in the area. **Action: CC**

YLCA: The next meeting will be on 15th June 2022, CF will circulate details when they are received. **Action: CF**

9. **Reports from County & District Councillors:** Our new North Yorkshire Council representative, Alyson, confirmed that district councils would be dissolved on 1 April 2023 and that they had had a cap placed on their spending during their final year. Philippa informed councillors that Hambleton District Council Planning were awaiting further information on the Woolpots Solar Farm application and no decision would be made until these details were received.
10. **Date & Time of next Meeting:** The next meeting will be held on Tuesday 19th July 2022 at 7:30pm in the Village Hall.

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