

## Husthwaite Village Hall Committee

### Minutes of the meeting held on Tuesday 28<sup>th</sup> August 2018

**Present:** Steve Broughton, Lynn Colton, Simon Eedle, Annabel Kennedy, Sheila Mowatt (Chair), John Ovenston, Carol Fenwick.

1. **Apologies:** Gill Allanson.
2. **Minutes of last meeting held on Tuesday 24<sup>th</sup> July 2018:** Accepted as a true record. Proposed SE, Seconded SB
3. **Matters arising from previous minutes:**
  - a) **Kick plate:** Mick Barker has agreed to complete the job. CF will remind him at the Pop Up Pub.
  - b) **Fundraising:** Nothing further to report at present as awaiting plans for the new storage extension.
  - c) **100 Club:** There are 37 members to date and it is hoped to sell more tickets before the first draw takes place on 1<sup>st</sup> October at the Apple Tree Café.
  - d) **Table Tennis Club:** SE has designed a poster to be displayed in the foyer and on the noticeboard asking persons who would be interested in attending ad hoc sessions in September to contact him, so dates can be arranged.
  - e) **Weeding of Hall Perimeter:** JW has agreed to complete the weeding of the perimeter and LC will spray the car park surface with weed killer.
  - f) **Mug Purchase:** Adele Wilson has suggested a funding opportunity for OVC and it is hoped to submit an application to enable us to purchase some suitable mugs. **Action: LC**
  - g) **Hot Weather Management:** It was agreed that during periods of extreme hot weather, all the blinds should be closed prior to events and committee members should switch on the air conditioning if required.
  - h) **Alarm Monitoring:** As the alarm has not fired since the spider was removed, it was assumed that problem had been solved.
4. **Financial Report:** SB produced the Treasurers Report to end July 2018 which is attached to these minutes. SM continues to provide a monthly Clubs summary to assist SB with invoicing.
5. **Building Development & Maintenance:**

147 Design have been invited to discuss the storage extension project and it is hoped a meeting can be arranged for mid-September.

The gap in the kitchen work-top under the hatch has been filled and the ventilation filters have been inspected but no cleaning was necessary.

Outstanding – fitting of new chair feet rubbers, installing committee room projector, chicken wire drain covers, replacement of batteries in LED emergency lights (£17.09 each from The Battery Shop) and straightening of committee room double door lower bolt. The fitting of door pulls to the green room exterior double doors and fitting of a bar in the green room to store lights has been deferred until a decision on the storage extension is made.

The quarterly checks are almost complete with only a few annual tasks left to do – cleaning of wooden floors, miscellaneous touching up of wall paint and sanding / oiling of all south facing doors / surrounds. LC offered to organise some maintenance days and members will confirm their availability to assist with the jobs.

A VAT certificate, confirming 90% non-business usage, has been completed for British Gas to secure the 5% VAT rate as in the previous contract. The heating will be restarted on 31<sup>st</sup> August.

6. **Dedicated Community Liaison Reports:**

- a) Church – 100 Club tickets still available and Hoe Down organised for 22<sup>nd</sup> September.
- b) User Groups – Nothing to report.
- c) Plum & Partridge – Ellie has now left, and a new manager is expected to start shortly. LC will liaise with the new manager.
- d) Orchard Village Club – Thanks were given to SB & SM who provided the meal in August. LC & GA will organise the September meal and a return to the Plum & Partridge is planned for October. Discussions with the new cook at the Primary School will hopefully provide another option.
- e) Primetime – Currently on a summer break.
- f) Primary School – On hold until school restarts in September.
- g) Youth Club – Will restart on 11<sup>th</sup> September following a break for the school summer holidays.

7. **Parish Council:** Leaflets circulated in Hushwaite have informed villagers that Saddington – Taylor is in the process of submitting a reserved matters planning application for the construction of 20 dwellings to the south of Prospect Cottages. This relates to an outline planning permission which was granted on 5<sup>th</sup> October 2015 and is due to expire soon.

8. **Coming Events & Diary Bookings:** SM reported that the events income total for the period October to August was £13,300. Events planned for September include Pop Up Pub on 7<sup>th</sup>, Quiz Night on 14<sup>th</sup>, Village Market on 16<sup>th</sup> and Film Club on 27<sup>th</sup>.

9. **AOB:**

**Continuation of Quarterly Markets:** Following a significant reduction in the number of vendors requiring stalls for the Autumn event, the Market Committee reported that they were considering reducing the number of markets held during the year.

10. **Time & Date of next meeting:** The next meeting will be held on Wednesday 26<sup>th</sup> September at 6:30pm and the AGM will be held on Tuesday 23<sup>rd</sup> October at 6:30pm