

# Husthwaite Village Hall Committee

Minutes of Committee Meeting held at VH on Monday 12<sup>th</sup> January at 7.00pm

**Present:** Stephen Barker, Carol Fenwick, Debbie Lewis-Green, Jeremy Walker, John Ovenston, Philip Hewitson, Lyn Colton, Victoria Black

**Apologies:** Zoe Lodge, Gila Robinson

## 1. Minutes of the last meeting (Monday, 8<sup>th</sup> December)

November Minute 9.2 should have been corrected as : '*Zoe Lodge suggested Robin Walton had a hall key on a permanent basis in connection with Prime Time. However it was agreed that only Trustees should have permanent keys - otherwise they should be a temporary loan only.*'

With the exception of the above, the minutes were accepted as a true record. Proposed : Carol Fenwick; Seconded : Philip Hewitson

## 2. Matters arising from previous minutes

2.0- Hallmark- Philip separately to arrange a Building Group Meeting meeting (to include among other things, Hallmark 2 issues like absence of a sink unit)

3.0- Ballroom dancing- Action with Zoe Lodge. Noted Gila Robinson had suggested Marta Hatfield might take the sessions for Latin American dance. Flier in the Galtres Centre for possible alternative. **Action: Gila Robinson**

4.1- Hall logo- Zoe progressing. Stephen to check with Jan Coulthard about Newsletter deadline.

6.0- Youth Club- Stephen to talk to Mark about dates. First event Wed 18<sup>th</sup> Feb 7-9pm.

7.0- Fire Training- email suggested dates, to decide on most suitable. **Action: Mark Gambles**

9.7- Committee room carpet- John Ovenston reported advice that carpet not effective acoustic treatment. Agreed look at scheme and prices for *Wallsorba* acoustic panels. Advice to be sought from Mike Wells. **Action: John Ovenston**

9.8- Pictures in Committee Room- inquire about possible ideas with Trevor Kersley at next village market. Suggestion that he used images of Husthwaite. **Action: Stephen Barker, Debbie Lewis-Green**

## 3. Financial report

Formal report circulated. Treasurer's report showed total cash and debtors funds of £34,352.24. Current debtors total £291. In December, actual receipts less payments totalled £2,833 which was ahead of the budget figure of £2,655 by £178.

## 4. Building

4.1 Committee Room- part replacement of damaged floor agreed. The room will be out of use for 2 days.

4.2 Landscaping- Philip Hewitson has plans and costs from Annabel Kennedy - to be discussed.

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## 5. Village Hall maintenance

- 5.1 Simple but comprehensive draft maintenance lists to be circulated **Action: John Ovenston**
- 5.2 Weekly maintenance checks to list consumables needing replenishment. Annual maintenance day (a Saturday?) to be arranged for all the committee to be present. Monthly maintenance schedule will be completed on Committee meeting nights.
- 5.3 Contact Twin services plumbing and Dunningtons about yearly checks on a set date- John Ovenston to talk to Keith Ackerley (TW) about possible use of alternative firms. **Action: John Ovenston**
- 5.4 Agreed need for a Hall Users book for issues arising during use and a Register for outcomes of maintenance checks to be completed.

## 6. Murals

Possible open invitation for local artists, but price and images to be further discussed. Alternatives suggested might include an exhibition gallery, changing at intervals - would require organisation and space. "Made in Husthwaite" could act as a trail exhibition (see 7.1 below). **Action : Chairperson/Secretary**

## 7. Coming Events

- 7.1 Provisional bookings or in development;
  - 27<sup>th</sup> February- Rachel Semani
  - 22<sup>nd</sup> or 26<sup>th</sup> April- Alex Wright- Flanagan Collective (Theatre group)
  - Early summer- reformed Elphin Drift with Bit of a Gamble
  - 20<sup>th</sup> June- David Pike Murder Mystery
  - Date not fixed yet- Made in Husthwaite II ( possible event)
  - Open Gardens suggestion- 31st May, 28th June, 12th July, 19th July avoiding nearby village events
  - 31st May favourable- possible to link with Apple Tree Café, Orchards of Husthwaite, opening production facility at Manor house. May also link with plant stall.
- 7.2 Definite fixtures
  - 20<sup>th</sup> March- Howden Jones
  - 8<sup>th</sup> May- Snake Davis
  - 22<sup>nd</sup> May- Avanti + Artisani
  - 6<sup>th</sup> June- Breton Music Day

## 8. AOB

- 8.1 'Hall for Hire' article with photos of Hall in Newsletter and on the website. **Action: Lyn Colton**
- 8.2 Risk Management and loss of key individuals policy- for future discussion. **Action : Chairperson/Secretary**
- 8.3 Treasurer reported that Barclays Bank cheque signatories being updated

## 9. Next meeting

Monday 9<sup>th</sup> February at 7pm in Committee Room