

Husthwaite Village Hall Committee

Minutes of the meeting held on Monday 19th February 2018

Present: Steve Broughton, Lynn Colton (Chair), Sandie Davison, Simon Eedle, Annabel Kennedy, Sheila Mowatt, John Ovenston, Carol Fenwick

1. **Apologies:** Gill Allanson
2. **Minutes of last meeting held on Monday 8th January 2018:** Accepted as a true record. Proposed SM, Seconded SE
3. **Matters arising from previous minutes:**
 - a) **Cheque Signatories:** The bank mandate forms have been processed by Barclays Bank and the new cheque signatories have now been confirmed.
 - b) **Kick plate:** Mick Barker has agreed to complete the job in the near future.
 - c) **Chair Trolley:** The chair trolley has now been received and will be put to the test soon.
 - d) **Fundraising:** An application has been submitted to Broadacres Community Development Fund and the decision is due in March. To date there has been no response from the Arts Council application for funding for the pantomime. AK reported that submissions will also be made to Tesco Bags of Help (for storage) and North Yorkshire Community Fund (for building improvement projects or equipment). Action: AK
 - e) **100 Club:** SM met with church representatives and it was agreed to launch a joint 100 Club. The cost will be £24 per annum with 50% of the monies going to the winners and 25% each to St Nicholas Church and Husthwaite Village Hall. A flyer drop advertising the launch will be made after Easter with the first draw being made at a FREE summer event in the village hall. Subsequent monthly draws will be made at the Apple Tree Café. The Village Hall Committee will apply for, and hold, a gambling licence and administer the funds for the 100 Club in a restricted account. Action: SM / SB
 - f) **Reduction of window cleaning:** SB will contact the window cleaner to request bi-monthly cleaning instead of monthly. Action: SB
 - g) **Table Tennis Club:** SE suggested running a taster session in the spring in an effort to resurrect the Table Tennis Club. Action: SE
 - h) **Christmas Cards & Notelets:** It was suggested that the notelets might be sold in St Nicholas Church as the scene included the village church.
4. **Financial Report:** SB will circulate the Treasurers Report to end January 2018 by e-mail.
5. **Building Development & Maintenance:**

A quote for the storage extension is still awaited from Steve Clements and another will be requested from Paul Metcalfe.

M Duffield has completed the fitting of the new uPVC Facias on the Main Hall (S & W) and Committee Room / Toilets (N&S).

The quarterly and annual checks have been completed and the boxes of cards have been placed on the mezzanine.

Outstanding – fitting of new chair feet rubbers, checking HDMI link from laptop to projector and internet to DVD player for streaming media, filling gap in kitchen work-top, fitting door pulls to green room exterior double doors, installing committee room projector, chicken wire drain covers, sealing leaking joint in kitchen guttering, fitting of bar in green room to store lights, minor paintwork touch-up, replacement of batteries in emergency lights, computer software update and clean-up.

6. **Dedicated Community Liaison Reports:**

- a) Church – SM meets bi-monthly with Church representatives. Joint projects under discussion are a Free Summer Event and a Hoedown.
- b) User Groups –The next user group meeting will be in March / April.
- c) Plum & Partridge –The Chinese New Year event was enjoyed by everyone present. The pub has advertised its Mother's Day Menu via the Village Hall's Mail Chimp.
- d) Orchard Village Club – LC is still looking for food providers for the OVC but the Primary School have agreed to supply the meal in March.
- e) Primetime – The children from the Primary School enjoyed the session in January and it is planned to invite younger children to the next session in March. In addition Primetime is in the process of introducing New Age Curling to its members.
- f) Primary School – AK and SE have written to the acting head, Fiona Bennett.
- g) Youth Club – AK reported that Youth Club attendance had reduced during the winter months and it was hoped that numbers would increase as the weather improves.

7. **Parish Council:** CF reported that, following the resignation of Paul Escreet, the Parish Council was now trying to co-opt two new councillors. In addition the Parish Council are planning to hold a bonfire on Beacon Banks in November to celebrate the centenary of the end of World War 1 and it has been suggested that the Village Hall might like to organise a free event (funded by the Parish Council) after the bonfire. The next Parish Council meeting will take place on Tuesday 20th March.

8. **Coming Events & Diary Bookings:** SM reported that the events income total for the period October to February was £6466 and events planned for February / March include the Pantomime from 28th February to 3rd March (Friday and Saturday sold out), Pop up Pub on 9th March, Sound of Music Sing-a-long on 16th, Spring Market on 18th and Film Club on 22nd.

9. **AOB:**

Green Room Storage: It was agreed to make a concerted effort to tidy the green room after the Pantomime, ensuring the stage is accessible at all times and exits are not blocked. It was suggested that the Bowls Club might like to obtain a storage box in which to store all their equipment as Primetime have done.

LC offered to complete the Annual Report for the Village Hall for submission to the Charities Commission.

10. **Time & Date of next meeting:** The next meeting will be held on Monday 19th March 2018 at 6:30pm