

Husthwaite Village Hall Committee

Minutes of the meeting held on Monday 12th March 2018

Present: Gill Allanson, Steve Broughton, Lynn Colton (Chair), Simon Eedle, Annabel Kennedy, John Ovenston, Carol Fenwick

1. **Apologies:** Sandie Davison, Sheila Mowatt.
2. **Minutes of last meeting held on Monday 19th February 2018:** Accepted as a true record.
Proposed AK, Seconded SE
3. **Matters arising from previous minutes:**
 - a) **Kick plate:** Mick Barker has agreed to complete the job in the near future.
 - b) **Chair Trolley:** The chair trolley is now in use and the chairs are much easier to move.
 - c) **Fundraising:** A decision is due in the near future from Broadacres Community Development Fund and there has still been no response from the Arts Council application for funding towards the pantomime. Applications to Tesco Bags of Help (for storage) and North Yorkshire Community Fund (for building improvement projects or equipment) are being prepared. Action: AK
 - d) **100 Club:** A flyer drop advertising the launch will be made after Easter. Action: SM
 - e) **Reduction of window cleaning:** SB will contact the window cleaner to request bi-monthly cleaning instead of monthly. Action: SB
 - f) **Table Tennis Club:** SE will organise a taster session later in the year. Action: SE
 - g) **Christmas Cards & Notelets:** It was suggested that the notelets might be sold in St Nicholas Church as the scene on the cards included the village church.
 - h) **Green Room Storage:** After the pantomime, the staging and equipment were placed neatly in the green room and it was agreed that every effort should be made to keep it tidy, ensuring the stage is accessible at all times and exits are not blocked.
4. **Financial Report:** SB produced the Treasurers Report to end February 2018 which is attached to these minutes. Expenditure included the new UPVC fascia boards and the HDC entertainments licence. In addition the current account includes £500 from Orchard Trust which will be transferred to the Youth Club account.
5. **Building Development & Maintenance:**

Following discussion it was agreed to obtain a professional architectural design for a storage extension to the north of the building before requesting quotes.

The areas of mould in the DWC and cleaners cupboard have been cleaned, sealed and painted. The broken door stop in the main hall has been replaced; the architrave above double doors from green room to main hall and the aluminium cover strip beneath it have both been secured.

It has been noted that there are a number of deep scratches in the main hall floor which is thought to have been caused by moving chairs. Hall users will be advised to take extra care when moving stacks of chairs and will be shown how to use the new chair trolley. It was agreed that the main hall floor would receive its annual wax treatment in the summer.

Outstanding – extractor fan failure due to excess condensation, committee room light, replacement of green room door-stop, fitting of new chair feet rubbers, checking HDMI link from laptop to projector and internet to DVD player for streaming media, filling gap in kitchen work-top, fitting door pulls to green room exterior double doors, installing committee room projector, chicken wire drain covers, sealing leaking joint in kitchen guttering, fitting of bar in green room to store lights, minor

paintwork touch-up, replacement of batteries in emergency lights, computer software update and clean-up.

6. **Dedicated Community Liaison Reports:**

- a) Church – Nothing further to report.
- b) User Groups – The next meeting will be in April when LC will reiterate the process of moving chairs and cleaning the hall after use.
- c) Plum & Partridge – The pub has reverted to Yorkshire Ventures ownership but the manager and chef are still in situ.
- d) Orchard Village Club – Tomorrows meal is being supplied by Husthwaite Primary School and on 8th May a trip has been organised to Strikes Garden Centre in Stokesley.
- e) Primetime – The Primary School early year's children are attending the session next week and HDC is in the process of introducing New Age Curling to its members.
- f) Primary School – AK and SE have written to Fiona Bennett, the acting head, and the chair of governors expressing our willingness to co-operate as a community.
- g) Youth Club – AK reported that there had been a good attendance on 6th March with an influx of Year 7 pupils. Although some support is received from North Yorkshire Youth Team, there are a limited number of youth leaders and a request for extra parental support will be placed in the newsletter and link magazine.

7. **Parish Council:** CF reported that the Parish Council was still trying to co-opt two new councillors. The next meeting will take place on Tuesday 20th March.

8. **Coming Events & Diary Bookings:** SM reported that the Pantomime had been a great success despite the bad weather and the estimated net income is £1238. Events income total for the period October to February was £6466 and events planned for March include Sound of Music Sing-a-long on 16th, Spring Market on 18th and Film Club on 22nd. April events will include Pop Up Pub on 6th, Easter Crafts on 7th and Comedy Evening on 11th.

9. **AOB:**

Hall Cleaning after Major Events: It was agreed that provision should be made for cleaning of the hall after major events as it was unfair to expect volunteers to undertake this work on a regular basis. It was also noted that users should be reminded that it was their responsibility to ensure the hall was cleared before the next event / hiring.

10. **Time & Date of next meeting:** The next meeting will be held on Monday 16th April 2018 at 6:30pm