

**Minutes of the Meeting of Husthwaite Parish Council held on
Tuesday 15th July 2014 in Husthwaite Village Hall**

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Present: C. Fenwick (Chair), P. Fox (PF), A. Gambles (AG), B. Smith (BS), P. Escreet (PE), E. Smith (ES).

1. **Apologies:** Cllr C. Patmore.

2. **Minutes of Previous Meetings:** Approved and signed as a true record.

3. **Matters Arising:**

3.1 Wesley House Solar Panels: A letter has been received expressing concern at the lack of planning regulations within our Conservation Area. The message goes on to suggest that we should apply to strengthen the protection of the Village Conservation Area as they have in Uppleby, Easingwold. In doing this it would ensure a higher level of planning control for ALL properties within the re-designated area. After discussion it was agreed to request further details on the process of re-designation before villagers were consulted on the course of action to be taken. **Action: CF**

3.2 Parish Council Defibrillator: The Yorkshire Ambulance Service has confirmed their willingness to take possession of the defibrillator which was donated to Husthwaite Parish Council by the Coxwold Surgery fund. Therefore it was agreed to donate the defibrillator to YAS who would put it to good use. **Action: BS/CF**

3.3 The Orchard Inn: The Skelwith Group have announced that site preparation work has started and that local firm, C & H Builders, will be carrying out the first phase of construction. The Parish Council has received details from Hambleton District Council regarding the proposed discharge of conditions for materials, scheme of refrigeration, scheme of ventilation & extraction and details of barriers & warning signs. The accompanying letter from Harrogate Architectural states that the adjacent neighbours had been consulted on the details prior to submission and Mrs Walker confirms that talks have taken place but further information has been requested from the architects via HDC. It was agreed that the proposed plans had taken into account neighbours concerns regarding the cellar cooling ventilation and kitchen extraction system. It was also accepted that the ac condenser unit and cold room unit probably had to be situated outside the building and that Environmental Health would be better qualified to comment on the noise implications of these items. In summary the Parish Council had no objections to the proposed discharge of conditions as long as neighbours concerns are taken into account.

3.4 Blocked drains: As Cllr Patmore was not present to give an update on the situation regarding the three blocked drains - 1 each at the bottom of Kays Bank, in Elphin View (between nos. 9 & 10) and Prospect Cottages (by no 16) it was agreed that CF would check if the drains had been cleared and report back at the next meeting. **Action: CF**

3.5 Street name signage: Several of the Street Name Plates provided by HDC are in a very poor condition (some have rotten or cracked posts, others are completely broken off and lying in the hedge back and Elphin View has no street name sign at all). Consequently it was decided to contact Design & Maintenance at Hambleton District Council to report our findings and to request renovation / replacement of the damaged / missing street signs at their earliest convenience. **Action: CF**

3.6 Volley Ball Equipment: A Sport-Thieme Universal Volleyball Set (comprising 1 pair of 83mm steel posts, 2 steel ground sockets, 1 volleyball net and 2 volleyballs) has been ordered at a cost of £485.68. Once received, it will be installed on the flat grass area within the Recreation Area. **Action: CF**

3.7 Village Waste Bins: A new waste bin has been installed on the village green and an inspection

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of bins/dog waste bins around the village has confirmed that the remainder are servicable. A parishioner has reported that squirrels are removing rubbish from the litter bins in the Recreation Area and it was agreed to investigate if an alternative cover for the bins was available. **Action: CF**

3.8 Bier House Rental: The Village Hall Committee have confirmed their willingness to rent the bier house at a cost of £300 pa. The new tenancy agreement was approved and will be given to the Village Hall Committee for signature prior to the tenancy start date on 1 August 2014. **Action: CF**

3.9 Review of Parish Plan: After examining the original Parish Plan questionnaire, it was decided that the best course of action would be to review the Priority Issues Action Plan within the Husthwaite Parish Plan. Therefore it was agreed that each Parish Councillor would produce a list of items completed and a schedule of actions still to be undertaken for discussion at the next meeting. **Action: ALL**

3.10 Painting of Village Seats: Easingwold Painting & Decorating have now informed us that they will be unable to complete the work on the village seats this year. As the PC considers it imperative that the painting is undertaken as soon as possible, it was agreed to request further quotations from John Howland and Mark Gambles. **Action: CF**

3.11 Highways Planning Application Responses: Paul reported that he had contacted Highways regarding their lack of response on the planning application to site a domestic garage opposite the primary school, which would necessitate in the formation of a new access, on a bend, onto an already busy section of road. Highways stated that they had not been consulted on the application and confirmed that the planning officer at Hambleton District Council decided exactly who should be asked to comment on each application. Following further enquiries Mark Harbottle, HDC's planning manager, verified that Highways had not been consulted as the planning application had been altered to 'Construction of a domestic storage building'. The question of how a domestic storage building was approved when the applicant is not a resident/ property owner in the village remains unanswered. **Action: PE / CP**

4. Matters which have arisen between Meetings:

4.1 Public Open Space Action Plan: It was confirmed that all 'Future Actions' on the Husthwaite Public Open Space, Sport and Recreation Action Plan have been completed. The Parish Council considers that our green open spaces (Village Green, Kendrew Green, East View Green) are completely adequate and that the Recreation Area is now complete. Therefore, as the Village Hall landscaping project qualifies for inclusion, it was agreed to add this to our Action Plan. **Action: CF**

4.2 Burial Plots no longer required: A letter has been received from Fiona & Robin Thomson requesting the release of two reserved grave spaces (U24 and U25) in Husthwaite Cemetery. It was agreed that the Parish Council would refund the monies paid for the grave spaces on return of the original Husthwaite Burial Board Certificates. **Action: CF**

4.3 Settlement Hierarchy and Audit of Village Services: After some discussion the questionnaire was completed agreeing in principal with the settlement hierarchy but suggesting an increase in the number of service villages where development will be allowed. In addition it was thought that access and egress as well as proximity to places of employment and major population centres should be taken into account when selecting Service Villages. Finally the Parish Council agreed to support limited new housing within Husthwaite as well as some development in all settlements, proportionate to their size.

5. Planning Matters:

5.1 Following the departure of our Clerk it was agreed that the Parish Council would delegate

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responsibility to the Chair to circulate all planning applications and respond on behalf of the Parish Council without the need to call a meeting. As in the past any Councillor who considers there is a need to discuss an application can call an extraordinary meeting of the Council.

5.2 The following planning applications have been approved:

13 East View, Husthwaite - Demolition of existing single storey extension and construction of two storey extension to rear of dwelling (as amended by plans on 20 May).

5.3 The following planning applications have been received:

Lowfield House, Low Street, Husthwaite - Alterations to roof space to form living accommodation including addition of dormer window and conservation style roof windows, gable window, extension to dwellinghouse and alterations to one bay of garage. (The Parish Council has no observations on this application)

Wesley House, High Street, Husthwaite - Retrospective application for placement of solar panels to roof of dwelling. (The Parish Council has commented 'although the PC accepts that planning permission should have been sought before installation of the solar panels, we do not consider there is anything to be gained from removing them from Wesley House and placing them on both Colton House AND Little Worsall. In addition it seems completely anomalous that this is the only building in High Street that requires planning permission to install solar panels on its roof.')

The Orchard Inn, Low Street, Husthwaite - Proposed discharge of conditions 03 details of materials, 04 scheme of refrigeration, 06 scheme of ventilation and extraction, 13 details of barriers and signs. (The Parish Council has no observations on the proposed discharge of conditions as long as neighbours concerns are taken into account)

6. Finance:

6.1 Current Account

Cheques/Monies out

20.5.14	100840	£904.40	Insurance
1.6.14	100841	£192.00	F B Ward (Clerks Salary April & May)
1.6.14	100842	£48.00	HMRC (PAYE on clerk's salary)
6.6.14	100843	£179.38	Glasdon (waste bin) inc £29.89 VAT
		£1323.78	

Cheques/Monies in

13.6.14	£50.00	Memorial fee re W Hutchinson
	£50.00	

Statement balance at 30 June 2014 - £12198.19 (including £8124.88 Cemetery monies)

Payments Approved

R & F Thomson - £80.00 (Refund of Burial Plots U24 & U25)

Husthwaite Village Hall - £500.00

Husthwaite Newsletter - £300.00

C Fenwick - £90 (£50 Squirrel Breadboard & £40 Aldwark Arms Vouchers)

6.2 Recreation Area HSBC a/c

No transactions

Statement Balance at 3 July 2014 - £562.96.

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Payments Approved

Sport-Thieme - £485.68

7. Circulated Items That May Be Of Interest To The Council:

7.1 LED Street Lighting: An article in the May edition of Clerks & Council Direct has drawn attention to the fact that some Councils are now fitting low-energy light emitting diodes (LED) in street lights as an alternative to switching them off during the night. As Husthwaite has had a number of attempted break-ins since the street lights have been turned off at midnight it was agreed to write to HDC to ask if they had considered this method of energy savings. **Action: CF**

7.2 Community Assets and Planning: A letter in the May edition of The Clerk highlighted a potential failing in registering Community Assets. Under the current process the nominee is only notified if the asset is to be sold and NOT if the owner wishes to change it's use. As a result the Parish Council agreed to write to Hambleton District Council to urge them to take into account a Community Asset listing when determining any planning application for the property. **Action: CF**

8. Reports from Council's Representatives on Other Organizations:

8.1 Recreation Area: On the last Recreation Area inspection it was noted that the sweeping brush, located in the MUGA, had been snapped in two. In addition some of the maintenance equipment purchased with the sustainability grant would not start. Therefore it was agreed to purchase a replacement brush and take the faulty machines to ME Willis for servicing. **Action: CF**

8.2 Highways: PE has written to Area 2 Highways and Cllr Gareth Dadd, Executive member for highways, regarding the water problem on Kays Bank which has been ongoing for some time now. No response has been forthcoming so it was agreed to ask Cllr Patmore to intervene on our behalf. **Action: PE / CP**

8.3 Footpaths: BS has written to NYCC regarding the state of the footways in Husthwaite. The reply quoted financial constraints as the reason no footway repairs will be undertaken this year, but advised us that the road and footpath would continue to be inspected and any defects attended to in line with criteria defined in the County Council's Highway Inspection Manual (a copy of which has been requested).

8.4 BS has written an article on the new 'Live' Community First Responders for inclusion in the Village Newsletter.

9. Reports from County/District Councillor:

There were no reports from County and District.

10. AOB:

10.1 Sunken Grave: A letter has been received from Mrs Elizabeth Pedley regarding the poor state of her mother's grave which has sunk and is devoid of turf. Although it is the responsibility of the gravedigger, who is employed by the undertaker, to fill the grave and replace turf after a burial it was agreed to inspect the area and assess what action could be taken. **Action: CF**

10.2 East View Trees: It has been brought to our attention that the trees on East View Green are urgently in need of pruning. As the land is owned by Broadacres, it was agreed to ask them to investigate the matter. **Action: CF**

10.3 Monitoring Officer: Mr Gary Nelson has taken over the role of Monitoring Officer at Hambleton District Council with immediate effect. Mr Martyn Richards remains with the Council and will continue to deal with Parish Council issues

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11 Date and Time of Next Meeting:

The next meeting will be held on Tuesday 16th September 2014 at 7.30 p.m. in Husthwaite Village Hall.

DRAFT

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