

**Minutes of the Meeting of Husthwaite Parish Council held on
Tuesday 17th November 2015 in Husthwaite Village Hall**

1

Present: C. Fenwick (Chair), C. Colton (CC), P. Escreet (PE), P. Fox (PF), A. Gambles (AG), B. Smith (BS), E. Smith (ES), J. Coulthard (Clerk), Cllr C. Patmore.

1. **Apologies:** There were no apologies.

2. **Minutes of the Previous Meeting:** Approved and signed as a true record.

3. **Matters Arising:**

3.1 Parish Plan Actions Spreadsheet Review: Following the meeting held to review the progress of the parish plan actions, Paul Escreet produced an updated spreadsheet which will be included on the village website once it has been approved by members of the PC. Paul suggested highlighting a number of items in each newsletter throughout the year to show how the initiatives had been fulfilled and Craig Colton offered to review the spreadsheet, summarise it for the website and look at whether any remaining items were able to be acted upon. **Action: CC**

3.2 Relocation of Cemetery Bench: Chris Slater has been approached to provide a quote to relocate the bench within the cemetery.

3.3 Enforcement of Planning Laws: A letter from Tim Wood, Development Manager (South), has been received concerning the formal complaint C124 submitted by the Parish Council. The council considered the reply to be unsatisfactory and agreed to write to Mark Harbottle, Head of Planning, to request that he review the matter under stage 2 of the Council's Procedures. **Action: Clerk**

3.4 Commons Act 2006 Registered Land - Kendrew Green: There were no objections to the newsletter article regarding the Parish Council's intentions to register Kendrew Green as a common therefore, as soon as the witness statements of two long-term villagers are signed, the Parish Council will send the application to the Commons Registration Officer. **Action: PF**

3.5 Bus Service Review: The Parish Council recently participated in the evaluation of tenders for the suggested new timetables for service 31X. The final decision on the proposals will be made by the Executive at their meeting in December.

3.6 Prospect Cottages to East View Footway Repairs: Footpaths in Husthwaite have been inspected but, following recent contact with NYCC Highways, it appears no action will be taken in Husthwaite until 2017/18.

3.7 Presentation to Anne Dowson: A Squirrelman mantelpiece clock has been purchased from the monies collected from villagers and shop customers. This will be presented to Anne, along with the remainder of the monies received, at a Coffee Morning in Husthwaite Village Hall at 10.00am on Saturday 28th November.

3.8 Fracking in North Yorkshire: Peter Fox responded to the OGA Consultation Document URN 15D/401 on behalf of the Parish Council and has since written to Kevin Hollinrake MP to express our concern regarding the decision not to undertake a detailed assessment of license block SE 57. Kevin forwarded our questions to the Minister for the Department of Energy but to date there has been no ministerial response. A detailed paper on fracking, written by Chris Stratton of Oulston, has been sent to NYCC and, as its contents are supported by the Parish Council, it was agreed to write to Mr Bowe, Director of Business and Environmental Services, to endorse its contents. **Action: PF**

An open meeting has been arranged for all villagers at 7pm on Saturday December 5th in the village hall. The meeting is expected to be informative and will explain the procedures involved in the fracking process.

Signed.....19th January 2016

**Minutes of the Meeting of Husthwaite Parish Council held on
Tuesday 17th November 2015 in Husthwaite Village Hall**

2

3.9 Grass Cutting Tenders: As the current grass cutting contract has now come to an end, the Parish Council will request tenders for the period 2016 to 2018 from at least 4 local operators. The specification for grass cutting and related works was agreed and replies will be requested by 12th January 2016. **Action: CF**

3.10 Recreation Area Access Road overhanging trees: Chris Slater has been approached to provide a quote to trim the trees to the east of the recreation area access road.

4. Matters that have arisen between meetings:

4.1 Local Transport Plan Consultation: Since the PC have already commented in the initial stages and have agreed with the main objectives of the plan, no further comments will be made.

4.2 Transparency Code: Under this new legislation, which came into force on 1 April 2015, the Parish Council must publish certain information on the village website. We already conform to much of the code by publishing our minutes, list of councillors responsibilities and details of all expenditure but must also include our end of year accounts and details of public land and building assets such as Kendrew Green, the village green and the bier house. Barney Smith has agreed to maintain the Parish Council section of the website and will upload this information. **Action: BS**

4.3 Urban Grass Cutting: As we have no grass cutting contract in place at present it was agreed that the current arrangement whereby NYCC carry out the urban visibility grass cutting in the parish be continued for 2016/17. **Action: Clerk**

4.4 Workplace Pensions: The law on workplace pensions has changed and employers must provide a workplace pension for all eligible staff. As our clerk has a right to join a pension scheme but we are not obliged to make employer contributions, the clerk decided not to partake in a scheme.

4.5 Letters received from Husthwaite Primary School: Several letters have been received from the children at Husthwaite C of E Primary School. These included suggestions about planting bulbs on the village green, improvements to pavements, ideas for a shop, a safe pedestrian path on the Nookin and toilets in the village. It was agreed that it was very much appreciated that the children took an interest in what the PC could do in the village, and Carol will respond to the school. **Action: CF**

5. Planning Matters:

5.1 The following planning applications have been received:

Cash Stores, High Street, Husthwaite - Proposed change of use to form one dwelling house from existing village shop and dwelling. (The Parish Council had no observations on this application)

Lists House, Husthwaite - Alterations and improvements to dwelling. Demolition of outbuildings. Construction of a new rear porch, new caravan garage, car garage and car port, with associated sauna / spa extension. New entrance gates and garden walls. (The Parish Council had no observations on this application)

Red House Farm, Husthwaite - Alterations and two storey side and rear extension and single storey rear extension. (The Parish Council had no observations on this application)

5.2 The following planning applications have been approved:

Land to the rear of Sleepy Hollow, High Street, Husthwaite - Outline application for development of 20no dwellinghouses.

Boscar Grange Farm, Easingwold - Construction of a solar farm and associated infrastructure, access tracks, temporary construction compounds and security fencing.

Cash Stores, High Street, Husthwaite - Proposed change of use to form one dwelling house from

Signed.....19th January 2016

**Minutes of the Meeting of Husthwaite Parish Council held on
Tuesday 17th November 2015 in Husthwaite Village Hall**

3

existing village shop and dwelling.

5.3 Consultation on the following planning applications is ongoing or close to a decision:

The Orchard Inn, Low Street, Husthwaite - Proposed discharge of conditions 04, scheme of refrigeration, 06, scheme of ventilation and extraction, and 13, details of barrier and warning signs.

The Orchard Inn, Low Street, Husthwaite - Variation of conditions 2, 4, and 6 of planning application 13/01724/FUL as amended by e-mail.

Black Bull Cottage, The Nookin, Husthwaite - Proposed single storey dwelling and garage on land adjacent to Black Bull Cottage.

High Leys Farm, Malton Street - installation of PV panels (The Parish Council was not consulted on this application)

6. Finance Report:

6.1 Current Account

Cheques/Monies out

08.09.15	100877	£160.00	Jan Coulthard - July 2015 to Sept 2015
08.09.15	100878	£40.00	HMRC TAX - July 2015 to Sept 2015
31.10.15	100879	£90.00	NYCC - Grit bin (inc £15.00 VAT)
31.10.15	100880	£811.66	M Burn - Grass Cutting
		£1101.66	

Cheques/Monies in

18.09.15	£150.00	Bier House Rent
18.09.15	£50.00	Memorial fee (Bowes)
30.09.15	£3750.00	HDC Precept 2 nd Instalment
02.10.15	£30.00	Interment of ashes (Smith)
	£3980.00	

Statement balance at 15 October 2015 - £15292.60

Account balance at 17 November 2015 - £14390.94 (including £8454.88 Cemetery monies)

Payments to be Authorised:

Husthwaite Village Hall - £500 - 2nd Instalment

J. Coulthard - £160 - September 2015 to November 2015

HMRC TAX - £40 - September 2015 to November 2015

Transfer to Recreation Area Account - £921.60 - £911.40 Restricted Grant + £10.20 Safe Access

6.2 Recreation Area Account

NO TRANSACTIONS

Statement Balance at 15 August 2015 - £379.72.

7. Review of the pay and conditions of the Clerk:

In the absence of Mrs Coulthard, who withdrew from the room whilst this item was discussed, it was agreed that the pay (£1200 p.a.) and conditions of the Clerk would remain unchanged for the

Signed.....19th January 2016

**Minutes of the Meeting of Husthwaite Parish Council held on
Tuesday 17th November 2015 in Husthwaite Village Hall**

4

following year but that the allowance for office expenses would be increased to £150 per annum.

8. Proposed expenditure and Parish Precept 2016/2017:

The following proposed expenditure for 2016/2017 was agreed:

Grass Cutting	£4000
YLCA Membership	£ 120
LCC Membership	£ 68
Insurance	£ 900
Audit	£ 200
Clerk	£1350
Village Hall	£1000
Cemetery	£ 200
Petty Cash	£ 25
Donations	£ 50
Newsletter	£ 300
Miscellaneous	£ 150
Recreation Area	<u>£ 500</u>
Total Expenditure	£8863
Year end balance	£1573
Expected Income	<u>£ 330</u>
Shortfall	£6960 + 10% = £7656

Therefore it was agreed to maintain the precept at £7500 for 2016/17. **Action: CF**

9. Circulated Items That May Be Of Interest To The Council:

There were no matters of interest in the circulated items.

10. Reports from Council's Representatives:

Village Hall: The new Village Hall Committee consists of Stephen Barker (Chair), Phillip Hewitson (Secretary), Jeremy Walker, Angela Sibley (Treasurer), Sheila Mowatt (Bookings Secretary), Lynn Colton, Debbie Lewis-Green and Carol Fenwick (Parish Council Rep / Vice Chair).

Easingwold & Villages Forum: Husthwaite Parish Council's ideas for the Easingwold & Villages Community Plan 2015-2020 were included and adopted by the Forum.

Highways: A new series of website links are available for reporting problems and faults with roads in our area:

www.northyorks.gov.uk/reportit Report a pothole - any road defect, Report a flooding problem - blocked gullies & any drainage issue, Report a damaged pavement - any footway defect including kerb damage, Report a tree or hedge needing maintenance

<http://www.northyorks.gov.uk/article/30550/Public-notice> This is the road works information where you can get current information on road closures. NYCC will also be looking to add weather related closures i.e. blocked by snow or flood.

<http://www.northyorks.gov.uk/article/27279/Winter-service> This is where you can obtain

Signed.....19th January 2016

**Minutes of the Meeting of Husthwaite Parish Council held on
Tuesday 17th November 2015 in Husthwaite Village Hall**

5

information on the priority of road salting, grit bins and live weather cameras.

Recreation Area: As a result of the new kerbside recycling service, the large recycling bins will be removed from the mini recycling bank at the entrance to the recreation area. The charity clothing and textile bank will remain in situ.

Street Lighting: All street lights are operational.

Neighbourhood Watch: The Police have reported thefts of horseboxes in the area. Owners are to be alert. In addition NY Police suggest it might be useful to fit oil tank alarms to alert the householder when tanks are low because of use or theft. Details are available from NY Police.

Easingwold Community Minibus Scheme: An invitation for those interested to attend a meeting on Friday 4th Dec at 3.30 Galtres Centre, Easingwold has been received by the PC.

11. Reports from County/District Councillor Caroline Patmore:

A new third wheelie bin will be delivered to each household early next year with details about how to sort your recycling.

There is an NYCC Localities Budget Grant of £5000 available to spend on community matters, such as equipment for care projects. Interested parties should contact Caroline for more information. The deadline for requests is March 2016 but early applications are suggested. No bid can exceed £500.

12. Date and Time of Next Meeting:

The next meeting will be held on Tuesday 19th January, 2016 at 7.30p.m. in Husthwaite Village Hall

Signed.....19th January 2016